

**Ministry of Labour,
Training and Skills
Development**

Office of the Minister

400 University Avenue
14th Floor
Toronto ON M7A 1T7
Tel: 416 326-7600
Fax: 416 326-1449

**Ministère du Travail, de la
Formation et du Développement
des compétences**

Bureau du ministre

400, avenue University
14^e étage
Toronto ON M7A 1T7
Tél. : 416 326-7600
Télééc. : 416 326-1449



DATE: June 16, 2020

MEMORANDUM TO: Apprenticeship Training Delivery Agents (TDAs)
Pre-Apprenticeship Training Providers
Health and Safety Training Providers

FROM: Hon. Monte McNaughton
Ministry of Labour, Training and Skills Development

SUBJECT: Resuming in-person classroom training during COVID19

This has been a difficult time for the people of Ontario. It is not easy dealing with uncertainty, especially when it comes to our livelihood. I appreciate your commitment to workplace safety and the development of apprentices now more than ever.

Thank you.

I am pleased to announce that health and safety training pre-apprenticeship and apprenticeship providers may resume in-person training **immediately**.

While in-person training is permitted, providers are encouraged to continue delivering training remotely where it is possible to do so.

The skilled trades are vital to the health and growth of the economy, offering careers that lead to secure jobs and a good quality of life. Apprenticeship opportunities help businesses harness new talent, while equipping workers with the practical skills and qualifications that the economy needs.

Health and safety training providers help businesses meet legislative and regulatory training requirements, and ensure workers are safe on the job. Training providers who choose to reopen will need to develop health and safety plans based on the advice of the public health authorities.

Toward that end, the following guidance materials are available online:

- Postsecondary Health Measures Framework for Reopening
- [Guidance](#) on in-person classroom training.

My ministry is committed to supporting our training partners throughout this unprecedented time. The work you do is critical and directly impacts the livelihood of our apprentices and other trainees.

Please contact your local [Employment Ontario apprenticeship office](#) to discuss the re-opening of apprenticeship in-class training and pre-apprenticeship programs. Health and safety training providers should contact the Health & Safety Training Administration & Certification Unit at 1-877-202-0008 for further information.

Thank you for your ongoing commitment to supporting health and safety and the province's apprenticeship training system.

Visit Ontario's website to learn more about how the province continues to protect Ontarians from COVID-19.

Sincerely,

A handwritten signature in black ink, appearing to read 'Monte McNaughton', written over a thin horizontal line.

Monte McNaughton